## **QUALITY POLICY**



Addit Sp. z o. o. is the international contract manufacturer and key supplier of sheet metal parts, systems, modules, devices and complete machines. Our mission is to strengthen our position in the market by developing a sustainable business that meets today's needs without compromising the ability of future generations to meet their own needs. Knowing our customers well and meeting their expectations in terms of the goods we provide and the services we deliver are key elements of our commercial policies and strategies. Our aim is to achieve the highest standards of quality while increasing economic value through continuous process improvement and ensuring the satisfaction of our customers.

We have identified strategic areas in our business that require constant attention and action:

- Customer service and customer satisfaction,
- A stable supply chain,
- Production processes and product quality,
- Knowledge and resource management,
- Innovation and development of new technologies,

Our key objectives within these areas are:

- A long-term strategy of zero complaints on repeatable products,
- Long-term strategy of 100% on-time delivery of repeatable products,
- · Reduction of lead times through supply chain optimization,
- Monitoring the quality of new product launches good first time,
- Increase resource efficiency rate through standardization.

In order to meet the objectives we have set ourselves, we are carrying out the following activities:

- We have implemented, apply and maintain a Quality Management System in accordance with EN ISO 9001,
- We implement systematic quality reviews of production processes,
- We promote the attitude of stopping non-conforming products at the earliest stage of production,
- We evaluate and analyze the causes of past complaints,
- We train employees in process standardization and quality control,
- We introduce a system for monitoring the progress of orders,
- We develop clear standards and implementation procedures,
- We carefully analyze the current use of human, material and financial resources,
- We introduce a system for monitoring and reporting on resource efficiency,
- All persons working for and on behalf of Addit Sp. z o. o. are required to implement the Quality Policy.

The review of the Policy, verification against legal requirements, industry standards, implementation and continuous improvement process is the responsibility of the TQM Manager, who reports on an annual basis to the Board overseeing the implementation of this Policy.

The Board ensures that adequate resources and means are available to implement and maintain the environmental policy, and takes an active part in achieving the set objectives.

The policy is reviewed at least every 5 years or more frequently when the company's organizational structure changes, when laws and industry standards change.

This policy is freely available to all interested parties inside and outside the company via www.addit.pl.

Manager Total Quality Management

Managing Director Addit Sp. 2 o.o

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		Polityka jakości	MKL / 28.01.2016	MDI / 28.06.2024	02 / 28.06.2024	MDO / 28.06.2024	1 z 1